

**Glad you're going to join us!**

Please take a moment to register and let us know to anticipate you — **one form per conference attendee.** (You may pay for multiple attendees with one transaction.) Enter the information **as you want it to appear on your conference nametag.**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Department: \_\_\_\_\_

Title: \_\_\_\_\_ Email: \_\_\_\_\_

Address:  Work  Home \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone:  Work  Home  Cell \_\_\_\_\_

How did you hear about this event? \_\_\_\_\_

Please *do not include* my information on the participant roster. (Roster lists name, organization, department, title, phone, and email.)

Special Accommodation Request – **Event Accessibility:** We accommodate persons with disabilities. Please contact Alecia Gray at [agray@ku.edu](mailto:agray@ku.edu) or 785-864-6864 to discuss your needs at least two weeks before the event. *KU is an EO/AA institution.*

**Registration Type:**

Your registration fee includes a conference packet, name badge, and entry to all sessions, with the exception of those listed under **Optional Fees. Registrations will be accepted through Thursday, April 14, 2016.**

I am a first-time attendee.

Individual Attendance — \$245

Group Attendance (from the same organization) — \$245 for first person, \$220 for each additional person

Retiree Attendance — \$115

Student Attendance — \$10 (The student rate is for full-time students and for part-time students whose employers are not paying the conference fee for the student.)

Students — list school and degree program: \_\_\_\_\_

**Optional Fees:**

KACM Luncheon (Thursday): \$25

Breakfast (Friday): \$15

**Activities:**

At the Sports Pavilion (Thursday afternoon), I *will* participate in:

KCCM basketball game  other activities

**Sponsorship Opportunities:**

We welcome sponsors of the conference at any donation amount. If you'd like to donate \$100 to support sending students to the conference, great! If you'd like to donate \$1,500 and be a Platinum Level sponsor, awesome! Find out more about the sponsorship level benefits and register to be a sponsor at our website: <http://j.mp/KCCM2016SponsorBenefits>

**Please send completed registration form to mailing address, fax, or email; submit payment\* to mailing address:**

KU Public Management Center

Attn: KCCM Registration

1445 Jayhawk Blvd., 4060 Wescoe Hall

Lawrence, KS 66045

**Phone:** 785-864-6864

**Fax:** 785-864-5208

**Email:** [kupmcreg@ku.edu](mailto:kupmcreg@ku.edu)

**Total Payment Amount Sending:**

*Please use this form as your invoice.*

\***Checks:** Please include "KCCM" and the attendee name(s) in the memo line.

\***Credit/debit card:** Go to <http://j.mp/PMCQuikPay> (case sensitive). Enter "KCCM" and the attendee name(s) in the description area.

**Cancellation and Refund Policy:** We understand that you may be unable to attend an event/ course for which you have registered. You may send someone else in your place as long as you notify us ahead of time. There is no fee for this substitution. If sending someone else isn't an option, you can cancel your registration with prior notification, and you may be charged an administrative fee. We cannot provide a refund if you cancel less than two weeks in advance of the event/course. If you fail to cancel and do not attend, you are still responsible for payment. By completing this form, you agree to the full cancellation terms here: <http://j.mp/CancelRefundPolicy>.

**Use of Image and Likeness Policy:** We take photos and video at our conference and assume your attendance indicates your consent to having your image and/or voice used in future marketing materials. These materials may include publications, website content, promotional pieces, and posts on social media. If you wish to opt-out of the use of your image, voice, and/or name, please notify us in writing a minimum of one week prior to the event. By completing this form, you agree to the full policy terms here: <http://j.mp/ImageLikenessPolicy>